



Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson
Monday, July 15, 2019
6:30 p.m.
Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. Discussion and Possible Action on Minutes from June 17, 2019
3. Discussion and Possible Action on Claims in the amount of \$1,326,274.48
4. Discussion and Possible Action on Approving the temporary operator license applications submitted by Glorida Adrian and George Moore for August 1, 2019.
5. Discussion and Possible Action on Approving the operator license applications
6. Discussion and Possible Action on Approving the Taxi License renewal for Magena SMV Transport for the licensing year beginning July 16, 2019 through June 30, 2020.
7. Discussion and Possible Action on Approving the Taxi Driver's license applications submitted by Robert Mabeya and Jerry Matejka for the licensing period of July 15, 2019 through June 30, 2020.
8. Discussion and Possible Action on Approving the issuance of a Secondhand Article Dealer license to ECOATM, LLC.
9. Discussion and Possible Action on Approving the renewal Secondhand Article Dealer Mall / Flea Market license to The Old Coin Shop located at 521 2nd Street.
10. Discussion and possible action on the Police Department's recommendation to deny the operator license application submitted by Ryan Reyes.
11. Discussion and Possible Action on Approving a budget amendment to transfer \$15,000 from Unreserved Funds to cover expenses incurred with the SCADA project.
12. Discussion and Possible Action on Approving a budget amendment of \$33,620.00 from Unreserved Funds to cover expenses incurred for the 2019 Sewer Rate Study.
13. Discussion and Possible Action on Awarding the contract to Albrightson Excavating, Inc. in the amount of \$126,058.00 for the 2019 Storm Sewer Repairs.
14. Discussion and Possible Action on PD Security Door System
15. Items for Future Agendas
16. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on July 12, 2019.

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
Monday, June 17, 2019

UNAPPROVED

Meeting called to order by Mayor Rich O'Connor at 6:32 pm.

PRESENT: Mayor Rich O'Connor and Alderpersons Bill Alms, Joyce Hall, and Randy Morrisette II.

ABSENT: None

OTHERS PRESENT: Cathy Munkittrick, Jim Webber, Alison Egger, Mike Mroz, Mike Johnson, Jennifer Rogers, Geoff Willems, Scott St. Martin, Sarah Atkins Hoggatt and others.

MINUTES: MOTION by Alms, second by Hall, to approve the minutes of the June 3, 2019, Finance Committee meeting. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Alms, second by Hall, to recommend the payment of the following claims:

COUNCIL CLAIMS – May 20, 2019

Fund		A/P Amounts	P/R Amounts	Totals
100	General	480,815.88	110,557.65	591,373.53
235	Room Tax & Comm Subs	6,250.00		6,250.00
290	Police Donations	163.21		163.21
451	2017 & 2018 Cap Projects	259.50		259.50
452	2019 & 2020 Cap Projects	-2,845.00		-2,845.00
620	Parking	281,464.67	1,168.33	282,633.00
630	Ambulance	2,086.68	22,882.59	24,969.27
640	Storm Sewer	11,897.29	3,067.28	14,964.57
Totals		\$780,092.23	\$137,675.85	\$917,768.08

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Hall, second by Alms, to recommend approval of the issuance for renewals for Seven (7) Regular Operator Licenses for the period of July 1, 2019 to June 30, 2021 to: David Klatt, Donald Littleton, Anna Johnson, Greg Larsen, Jack Peltier, Nathan Roen, Mathew Ryan contingent on payment of any outstanding debt owed to the City and successful completion of the background check and the issuance of Seven (7) Operator Licenses for the period of June 18, 2019 to June 30, 2021 to: Rylie Hayes, Gregory Marek, Carly Ottery, Ryan Schwechler, Matthew Shively, Alexis Stephens, Emily Stoner contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (4). MOTION CARRIED.

TEMPORARY OPERATOR'S LICENSES: MOTION by Alms, second by Hall, to recommend approval of the issuance of Seven (7) Temporary Operator Licenses for the period of July 4, 2019 to July 7, 2019 to: Scott Cameron, Thomas Frank, Jessica Genske, Darlene Huehn, David Huehn, Dawnette Schmitt, and Holly Schultz contingent on payment of any outstanding debt owed to the City and successful completion of a background check. Ayes (4). MOTION CARRIED

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
Monday, June 17, 2019

SECONDHAND ARTICLE DEALER LICENSE: MOTION by Hall, second by Alms, to recommend approval of the renewal of Secondhand Article Dealer for the period of July 1, 2019 to June 30, 2021 to Abigail Page Antiques at the location of 503 2nd Street contingent on payment of any outstanding debt owed to the City and successful completion of a background check. Ayes (4). MOTION CARRIED

AMUSEMENT DEVICE OWNER'S LICENSE: MOTION by Hall, second by Alms, to recommend approval of the renewal of the Amusement Device Owner's License for the period of July 1, 2019 to June 30, 2020 to William Lethert of Mendota Valley Amusement and 9 games (GT Live – Buffalo Wild Wings, Touch Tunes – Buffalo Wild Wings, Crane – Buffalo Wild Wings, Stacker – Buffalo Wild Wings, Touch Tunes – Green Mill, Toccata Spooky – Green Mill, Toccata Spooky 2 – Green Mill, Toccata Spooky 3 – Green Mill, and Toccata Powerplay – Green Mill) contingent on payment of any outstanding debt owed to the City and successful completion of a background check. Ayes (4). MOTION CARRIED

STREET LIGHT POLES, TRUSS ARMS, AND BASES FROM TAPCO PURCHASE: MOTION by Morrisette, second by Alms, to recommend approval of the purchase of street light poles, truss arms, and bases from TAPCO. Ayes (4). MOTION CARRIED

TEMPORARY HOURLY RATE INCREASE FOR ACCOUNTANT POSITION: MOTION by Morrisette, second by Hall, to recommend approval of the temporary hourly rate increase for the accountant position. Ayes (4). MOTION CARRIED

FUTURE AGENDA ITEMS: None

ADJOURNMENT: MOTION by Alms, second by Hall, to adjourn at 6:38 p.m. Ayes (4). MOTION CARRIED.

Alison Egger
Finance Director



SUBMITTED TO: Finance Committee
DATE: July 15, 2019
SUBMITTED BY: Kathy Edwards, Accountant

COUNCIL CLAIMS - July 15, 2019				
Fund		A/P Amounts	P/R Amounts	Totals
100	General	599,679.78	251,489.42	851,169.20
235	Room Tax & Comm Subs	6,792.77		6,792.77
280	Park Dedication Fees	6,681.50		6,681.50
416	Tid 1-6	4,090.83		4,090.83
451	2017 & 2018 Cap Projects	39,170.03		39,170.03
452	2019 & 2020 Cap Projects	251,889.29		251,889.29
620	Parking	5,667.13	3,208.47	8,875.60
630	Ambulance	73,256.67	68,100.29	141,356.96
640	Storm Sewer	12,437.87	3,810.43	16,248.30
	Totals	\$ 999,665.87	\$ 326,608.61	\$ 1,326,274.48



SUBMITTED TO: Finance/Common Council

DATE: July 15, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application(s) for Temporary Operators

ISSUE:

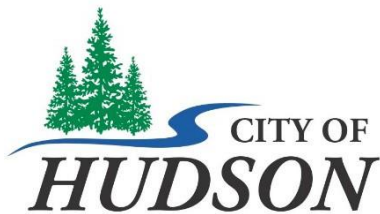
Applications for Temporary Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the issuance of 2 Temporary Operators Licenses for the Members' Spotlight event at the Phipps Center for the Arts to be held on August 1, 2019 from 6:00 pm. to 9:00 p.m.

Glorida Adrian

George Moore



SUBMITTED TO: Finance/Common Council

DATE: July 15, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Operator(s) Licenses

ISSUE:

Applications for Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the issuance for renewals for 7 Regular Operator Licenses for the period of July 16, 2019 to June 30, 2021 to:

Suzanne Dettemann
Daniel Ginal
Cody Hansen
Samantha Nerby
Lori Papineau
Kevin Proschwitz
Marissa Sullivan
Trisha Wenzel
Salena White

Approve the issuance of 7 New Regular Operators Licenses for the period of July 16, 2019 to June 30, 2021 to:

Frances Culbertson
Sharon Flannery
Wilson Gauper
Kara Martin
Jamie Stockholm
Benjamin Toley
Lisa Williams



SUBMITTED TO: Finance/Common Council

DATE: July 15, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Taxicab

ISSUE:

A renewal application for a Taxi license was received from Magena SMV Transport on June 27, 2019. The license issued in 2018 expired on June 30, 2019 and they are seeking a renewal beginning July 16, 2019 through the current licensing period of June 30, 2020.

Magena SMV Transport is requesting renewals for two vehicles. Applications are on file in the clerk's office and is available for inspection upon request.

STAFF RECOMMENDATION:

Approve the issuance of a Taxicab license to Magena SMV Transport for the licensing period of July 16, 2019 to June 30, 2020, to operate the two vehicles listed on their application, contingent on receipt of the required certificate of insurance, receipt of a taxi cab inspection report for each of the two vehicles in operation, background checks, payment of any outstanding debt owed to the City.



SUBMITTED TO: Finance/Common Council

DATE: July 15, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Taxicab Driver's License Applications

ISSUE:

Two Taxicab Driver's License applications have been received for renewals for the licensing period of July 16, 2019 through June 30, 2020. All applicants are employed by Magena SMV Transport. Applications are on file in the clerk's office and available for inspection upon request.

STAFF RECOMMENDATION:

Approve the issuance of a Taxicab Driver's License to the following applicants contingent on a successful background check and payment of any outstanding debt owed to the City.

Robert Mabeya

Jerry Matejka



SUBMITTED TO: Finance Committee /Common Council

DATE: July 15, 2019

SUBMITTED BY: Jennifer Rogers, City Clerk

REGARDING: Application for Secondhand Article Dealer License- ECOATM, LLC

BACKGROUND:

The application for the Secondhand Article Dealer license is on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the license will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

The ecoATM is an automated kiosk that collects unwanted or used cell phones, tablets and MP3 players for instant cash, ranging from a few dollars for older models to a few hundred for newer models depending on condition.

Upon examination of the device, the ecoATM will provide a cash offer for the device based on model, condition and current market value. A camera on the ecoATM will capture multiple images of the seller. The serial number of the devices is collected and verified to confirm that the device hasn't been reported lost or stolen. A valid government issued ID is required for every transaction.



STAFF RECOMMENDATION:

Approve the issuance of a Secondhand Article Dealer to Hunter Bjorkman for an ecoATM which will be located at 2222 Crestview Drive (inside Walmart 1365) for the licensing period of July 16, 2019 to December 31, 2019.



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-264-6884
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

ECOATM, LLC
10121 BARNES CANYON RD
SAN DIEGO CA 92121-2725

Letter ID

L1323216864



Wisconsin Business Tax Registration Certificate

Expiration date: April 30, 2021

Legal/real name: ECOATM, LLC

- This certificate confirms that you are registered with the Wisconsin Department of Revenue for the tax types shown below.
- This registration certificate is not a seller's permit, and should not be used as proof that you hold a seller's permit.
- You may not transfer this certificate to any other individual or business.

Tax Type	Account Type	Number
Sales & Use Tax	Sales & Use Tax	456-1028006069-03



Corporations Bureau

Form 5-Foreign Limited Liability Company Annual Report

Name of Entity

Search by Entity Name or ID: ECOATM, LLC
Entity ID: E049691

Formed under the laws of: Delaware

Registered Agent

Registered Agent Individual: C T CORPORATION SYSTEM

Name of Entity:

Address: 301 S. Bedford St. Suite 1

Address 2:

City: Madison

State: WI

Zip Code: 53703

Principal Office

Address: 10121 BARNES CANYON RD

Address 2:

City: SAN DIEGO

State: CA

Zip Code: 92121

Country: United States of America

Members

Name: ecoATM Intermediate, LLC

Post Office Address: 10121 BARNES CANYON RD

City: SAN DIEGO

State: CA

Zip Code: 92121

Management

If Management is vested in one or more managers, indicate the names and business addresses on the next page.

Management is vested in Managers

Managers

Name: Dave Maquera

Post Office Address: 10121 BARNES CANYON RD

City: SAN DIEGO

State: CA

Zip Code: 92121

Statements

Brief description of the nature of business: Consumer Electronics Recycler

Has the entity entered into any contract, combination in the form of a trust or otherwise, or conspiracy in restraint of trade or commerce? No

Signature

Title: Attorney-in-fact

Date: 03/12/2019

I understand that checking this box constitutes a legal signature: Yes

Signatory's Name: Hunter Bjorkman

Contact Information (Optional)

Name: Bjorkman Hunter

Address: 10121 Barnes Canyon Road

City: San Diego

State: CA

Zip Code: 92121

Phone Number: 8587667244

Email Address: regulatoryaffairs@ecoatm.com

Endorsement

FILED

Received Date: 03/12/2019



SUBMITTED TO: Finance Committee /Common Council

DATE: July 15, 2019

SUBMITTED BY: Jennifer Rogers, City Clerk

REGARDING: Application for Secondhand Dealer Mall/ Flea Market License

ISSUE:

A renewal application for the renewal of the Secondhand Dealer Mall/ Flea Market license has been received from Brian Aspen for The Old Coin Shop located at 521 2nd St. The application is on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the license will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the Secondhand Dealer Mall/Flea Market license renewal for The Old Coin Shop for the licensing period of July 16, 2019 through December 31,2019.



SUBMITTED TO: Finance/Common Council

DATE: July 15, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Operator(s) Licenses

ISSUE:

An application for an Operator's Licenses has been received from Ryan Reyes. The application is on file at the City Clerk's office and is available for inspection upon request

STAFF RECOMMENDATION:

The Police Department is recommending that council deny the issuance of an Operator's License to Ryan Reyes due to a felony conviction for a violation of Wis. Stat. 961.41 (1) (H) (2) regarding manufacture/deliver THC more than 200-1000 grams.



HUDSON PUBLIC UTILITIES ISSUE SHEET

DATE: July 15, 2019
SUBMITTED TO: City Council
SUBMITTED BY: Utility Director Peters
REGARDING: Budget Amendment

ISSUE: D squared has been working on moving the SCADA system to the Utility Service Center as part of the Well 10 project. Complications and complexity have prolonged the finishing of this project. It was budgeted for in 2017 & 2018 and is finally wrapping up in 2019. The 2017/2018 budgeted monies were not used and returned to Unreserved Funds.

FUNDING SOURCE: Unreserved Fund account 610.33900

STAFF RECOMMENDATION: Transfer \$15,000 from Unreserved Funds to 610.45.57542.819 to cover expenses incurred with SCADA project.

COMMITTEE RECOMMENDATION:



HUDSON PUBLIC UTILITIES ISSUE SHEET

DATE: July 15, 2019
SUBMITTED TO: City Council
SUBMITTED BY: Utility Director Peters
REGARDING: Budget Amendment

ISSUE: A sewer rate study was approved at the June 17, 2019 council meeting. Since this was not a budgeted item in the 2019 budget an amendment to the 2019 budget will need to be approved.

FUNDING SOURCE: It is recommended that the \$33,620.00 come from the Unreserved Funds 610.33900

STAFF RECOMMENDATION: Authorize the budget amendment of \$33, 620.00 from Unreserved Funds to pay for expenses incurred for the Sewer Rate Study 2019.

COMMITTEE RECOMMENDATION:



Michael Mroz
Public Works & Parks Director
505 Third Street
Hudson, Wisconsin 54016
ph: 715-716-5746 5 fx: (715)386-3385

TO: Public Works Committee

FROM: Michael Mroz; Public Works Director

DATE: June 12, 2019

SUBJECT: Approval of the bid received by Albrightson Excavating Inc. in the amount of \$126,058.00 for the 2019 Storm Water project

A bid opening was held on Thursday, July 11, 2019 per the City's procurement policy for the 2019 Storm Water project.

The following bids were received:

	BIDDERS	BASE BID
1	Albrightson Excavating, Inc.	\$126,058.00
2	Zappa Brothers, Inc.	\$137,281.95
3	Haas Sons, Inc.	\$139,863.00
4	Pember Companies, Inc.	\$144,032.50

FUNDING SOURCE: 2019 Storm Water Utility budget contractual services.

STAFF RECOMMENDATION: To proceed with the approval of the bid received from Albrightson Excavating in the amount of \$126,058.00 for the 2019 Storm Water project.

**CITY OF HUDSON
COUNCIL/COMMITTEE ISSUES**

Item # 7

Submitted to: Public Safety Committee

Date: 05/24/2019

Submitted by: Chief Geoff Willems

Regarding: PD security door system

ISSUE: The current system that controls the doors to the Police Department is antiquated and unsupported. The doors will randomly lock during business hours and when the office is closed, the doors will randomly be unlocked, even though they were scheduled to be locked. This causes confusion for people and a security risk to the department.

IT and I have been working toward a solution, but we do not get reliable response from the current vendor and as such, it took approximately 6 months to get additional magnetic key cards because of the lack of support and poor customer service. We are not in a contract with the current vendor and I believe this is a security emergency.

I am requesting an emergency purchase to upgrade the current door system to an updated and supported system / company. I have attached two quotes for review and CWS currently provides the service to the new water / utility building. The police department needs to be a secure facility as well as our evidence rooms are secured by this technology. It is not acceptable for the Police Department to have a system that puts evidence chain of custody in question or limits the security of the police department.

- **Legal aspects:**
- **Budget Impact:** see quotes
- **Past History:**
- **Other Pertinent Data:**

STAFF RECOMMENDATION: Approve vendor change and upgraded system of existing doors at the police department.

COMMITTEE RECOMMENDATION: MOTION by Hall, SECOND by Alms to recommend proceeding with the CWS quotes, both revision 1 and 3 with additional doors added to the system, and to forward the issue to Finance for funding from either the undesignated or reserve funds. MOTION CARRIED.



2028 US Hwy 8
St. Croix Falls, WI 54024
www.CWSsecuritywatch.com
Phone: 715-483-0083 Fax: 715-483-9876

Revision: 1
Date: 04/12/19

City of Hudson

Attention: Bryan

505 3rd Street
Hudson WI, 54016
St. Croix County
Premises Phone: 715-245-8427

E-mail: bwatson@ci.hudson.wi.us

Main Quote

Reference: **Door Access- all Existing Doors and (5) New Doors**

SYSTEM COMPONENTS		Qty	Price
1.	Provide necessary cabling, conduit and other consumables	1	\$ 661.81
2.	DMP-550 Network Panel	1	\$ 765.10
3.	Keypad	3	\$ 866.78
4.	Panel Transformer	1	\$ 18.38
5.	Panel Back-up Battery	1	\$ 28.00
6.	Key Fob (Keyring Style) (Pack of 10)	6	\$ 446.25
7.	Proxy Patch (sticker) (Pack of 10)	6	\$ 625.80
8.	USB i-reader	1	\$ 448.18
9.	734 Door Module (12 existing doors)	12	\$ 1,957.20
New Doors (5)			
10.	734 Door Module	5	\$ 815.50
11.	3 New Readers (use 2 existing)	3	\$ 333.59
12.	9600 Door Strike	1	\$ 406.23
13.	5200 Door Strike w/ Face Plate	4	\$ 629.72
14.	Smp5 Power Supplies for Doors	2	\$ 216.62
15.	Back-up Battery for SMP5 Power Supplies	4	\$ 112.00
16.	24 Volt Transformer	2	\$ 64.51

Vitruat Keypad Proposal (Attached to email)

New Doors

1. Bsmt Utility Room Door (Where security panel is located)
2. Second Floor Stairwell Door
3. Server Room Door
4. Police Garage Service Entrance Door
5. Armory Door

PAYMENT TERMS	PRICE
1 50% down-payment is required before start of project	Equipment Costs \$ 8,395.64
2 Payment terms to be Net 15 Days	Installation Costs \$ 5,271.29
3 Commercial projects or jobs exceeding 30 days in duration may require progress payments.	Activation Costs \$ -
	Tax \$ -
	TOTAL COST \$ 13,666.93
	50% Deposit \$ 6,833.46

The prices included with this proposal are valid for 90 days from the time of receipt.

TERMS OF AGREEMENT

This Agreement is between the above named Client and CWS Security Watch, LLC ("CWS"), and establishes the terms of CWS providing central station monitoring of Client's security system at the above named Premises. In particular, this Agreement explains Client's duties and responsibilities to CWS and CWS's duties and responsibilities to Client.

1. Client agrees to the agreements and conditions printed on this Agreement and acknowledges that Client has read and understands each. Client agrees that CWS is not an insurer and that CWS's liability is specifically limited by those same agreements and conditions.
2. This is not a binding agreement until it has been accepted by an authorized representative of CWS. If it is not accepted, CWS's only liability will be to refund any amount that Client has paid to CWS according to this Agreement.
3. Client may cancel this Agreement upon 30 days written notice to CWS. Client acknowledges that, in the event Client cancels this Agreement, Client must pay CWS a lump sum equal to any fees that were otherwise pro-rated by CWS into a monthly payment.
4. Client is solely responsible for fines/charges imposed by any authority and for providing accurate and updated account information, including, but not limited to location, addresses, directions, telephone numbers and names for a call list so that someone will always be available in the event of an alarm signal. Upon CWS receiving a 30-day notice of cancellation, a representative will need to access the Premises for deprogramming and other actions related to terminating services. Client hereby authorizes CWS or designated representative to enter upon the Premises to perform such actions. Client acknowledges that Client will continually be charged a monitoring fee until CWS is allowed access to the Premises. If the Premise is sold, Client shall remain responsible for all monitoring fees until CWS is allowed access to the Premises.
5. Client acknowledges that effective maintenance of monitoring equipment requires Client's cooperation, therefore, Client agrees:
 - a. To inspect and maintain the equipment according to established codes and procedures.
 - b. To notify CWS immediately of anything wrong with the equipment.
 - c. To avoid doing anything which might damage the safety equipment or make it difficult to use.
 - d. To be solely responsible for complying with local codes and requirements.
6. Client acknowledges that CWS's responsibilities and liability are limited. In particular, Client understands that:
 - a. Monitoring equipment may be bypassed, misused, or damaged and may not always operate properly for numerous reasons.
 - b. Use of monitoring equipment does not replace the services of fire departments, police departments or emergency medical units.
 - c. CWS is not providing a guard service under this Agreement. CWS has no responsibility to respond to alarms.
 - d. CWS assumes no liability for any damages arising from any delays in the installation or repairs of the system or from any delays in the processing of account information.
 - e. CWS assumes no liability for services or lack of service provided by any sub-contract company.
 - f. Client does hereby for Client, and any parties claiming under Client, release, discharge and hold harmless CWS from and against all hazards including those covered and not covered by Client's insurance and all claims against CWS arising out of such hazards, including any right of subrogation by Client's insurance carrier, are hereby waived by Client, and Client shall promptly notify Client's insurance carrier of the same.
 - g. If anyone asks CWS to pay for ANY harm such as business or personal loss, theft of property or money, property damage, personal injury or death connected with the installation, maintenance, operation, misoperation or nonoperation of the system, Client will repay CWS:
 - i. any amount which a court orders CWS to pay; and
 - ii. the amount of CWS's reasonable attorney's fees and other loss and costs which CWS has paid in connection with action.
 - h. Even if a court decides that a problem with the equipment, the monitoring service or any other improper or careless activity by CWS, caused or allowed any harm such as business or personal loss, theft of property or money, property damage, personal injury or death to Client or to others, CWS will owe Client only six (6) times the monthly monitoring fee paid or \$250. whichever is greater. It is understood that this sum is for liquidated damages and is not

CWS DOES NOT MAKE ANY REPRESENTATION OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SYSTEM OR SERVICE MAY NOT BE COMPROMISED, OR THAT THE SYSTEM OR SERVICES WILL IN ALL CASES PROVIDE THE DETECTION FOR WHICH IT IS INTENDED. CWS IS NOT AN INSURER, AND THE FEES ARE BASED ON VALUE OF SERVICE AND NOT RELATED TO VALUE OF PROPERTY OR RISK.

7. Client releases CWS from any claims of any parties suing through Client's authority or in Client's name, such as Client's insurance company. Client agrees to proactively notify Client's insurance company of this release.
8. Client acknowledges that any organization or company to which CWS is connected to may invoke the provisions of this Agreement against any claim by Client, or any parties suing through Client's authority, due to any failure of such organization. The provisions of this Agreement also apply to any agents, sub-contractors or assigns of CWS.
9. Client understands and acknowledges that CWS, upon 5 days written notice, may immediately cease its services for the
 - a. If CWS is legally prevented from monitoring or servicing the system.
 - b. If Client fails to make any payments to CWS or related third party vendors when due including electric service and telephone service.
 - c. If CWS or other appropriate third party is prevented from making repairs or maintenance on the system.
 - d. If the monitoring service receives too many false alarms from the alarm system. It is understood that the software program in the security system is not owned by Client and the software's rental is included in your monitoring service fee. It is further understood that Client will immediately give CWS access to change programming in the event that this Agreement is terminated.
10. CWS may, at any time, cancel this Agreement at CWS's option if CWS's alarm monitoring center is destroyed or damaged so that it is impractical to continue service or CWS cannot acquire or retain the transmission connections or authorization to transmit signals between the Premises and CWS's alarm monitoring center or the applicable fire or police department or agency.
11. Upon suspension of monitoring service for any reason, Client must immediately disconnect Client's alarm system from sending signals to the central monitoring station or be responsible for all fines, fees or penalties that may be imposed by telephone companies, government agencies, the central monitoring station and/or other parties.
12. CWS has the right to increase the monthly monitoring charge at any time via written notice. If Client gives CWS a written objection to the increase within 30 days of receipt of notice of the increase, and CWS does not waive the increase, then Client may terminate this Agreement effective 30 days after CWS's receipt of Client's written notice of termination.
13. This Agreement may not be assigned by Client except upon prior written consent by CWS.
14. This Agreement constitutes the entire agreement between Client and CWS relating to CWS's providing central station monitoring of Client's security system at the Premises and supersedes any and all prior agreements and representations, written or oral, regarding the subject matter hereof. The parties agree that all past agreements and representations are merged into this writing, and this Agreement sets forth the entire understanding of the parties. Modifications, waivers and approvals required from or given by either party hereto shall be effective only if in writing or signed by such party. In the event that a court of competent and final jurisdiction shall hold any provision of this Agreement to be invalid, the same shall not affect in any respect whatsoever the validity of the remainder of this Agreement. This Agreement may be executed in one or more counterparts. This Agreement may be converted into an electronic media for storage purposes and in the event of any dispute or litigation, a copy of this Agreement produced from any such electronic media may serve as the exclusive original.

Client Signature

CWS Security Watch, LLC

Date

Date



2028 US Hwy 8
St. Croix Falls, WI 54024
www.CWSsecuritywatch.com
Phone: 715-483-0083 Fax: 715-483-9876

Revision: 3
Date: 04/18/19

City of Hudson

Attention: Brian

505 3rd Street
Hudson WI, 54016

E-mail: bwatson@ci.hudson.wi.us

St. Croix County

Premises Phone: 715-245-8427

Optional Doors

Reference: Door Access- Optional/Additional Doors

SYSTEM COMPONENTS		Qty	Price
1.	Provide necessary cabling, conduit and other consumables	1	\$ 636.81
Four (4) Detective Offices & two (2) Admin offices			
2.	734 Door Module	6	\$ 978.60
3.	4 New Readers	6	\$ 667.17
4.	5200 Door Strike w/ Face Plate	6	\$ 944.58
5.	Smp5 Power Supplies for Doors	3	\$ 324.92
6.	Back-up Battery for SMP5 Power Supplies	6	\$ 168.00
7.	24 Volt Transformer	3	\$ 96.76
Library Doors, Six (6)			
8.	Mag Lock- Back/Police Entry Doors	2	\$ 448.00
9.	734 Door Module	6	\$ 978.60
10.	Readers- Main Library door, no reader.	5	\$ 555.98
11.	5200 Door Strike w/ Face Plate	2	\$ 314.86
11.	9600 Door Strike	1	\$ 406.23
12.	Smp5 Power Supplies for Doors	2	\$ 216.62
13.	Back-up Battery for SMP5 Power Supplies	4	\$ 112.00
14.	24 Volt Transformer	2	\$ 64.51
15.	Magnets for front doors	2	\$ 124.00

PAYMENT TERMS

- 1 50% down-payment is required before start of project
- 2 Payment terms to be Net 15 Days
- 3 Commercial projects or jobs exceeding 30 days in duration may require progress payments.

The prices included with this proposal are valid for 90 days from the time of receipt.

PRICE

Equipment Costs	\$ 7,037.62
Installation Costs	\$ 4,393.03
Activation Costs	\$ -
Tax	\$ -
TOTAL COST	\$ 11,430.65
50% Deposit	\$ 5,715.33

TERMS OF AGREEMENT

This Agreement is between the above named Client and CWS Security Watch, LLC ("CWS"), and establishes the terms of CWS providing central station monitoring of Client's security system at the above named Premises. In particular, this Agreement explains Client's duties and responsibilities to CWS and CWS's duties and responsibilities to Client.

1. Client agrees to the agreements and conditions printed on this Agreement and acknowledge that Client has read and understands each. Client agrees that CWS is not an insurer and that CWS's liability is specifically limited by those same agreements and conditions.
2. This is not a binding agreement until it has been accepted by an authorized representative of CWS. If it is not accepted, CWS's only liability will be to refund any amount that Client has paid to CWS according to this Agreement.
3. Client may cancel this Agreement upon 30 days written notice to CWS. Client acknowledges that, in the event Client cancels this Agreement, Client must pay CWS a lump sum equal to any fees that were otherwise pro-rated by CWS into a monthly payment.
4. Client is solely responsible for fines/charges imposed by any authority and for providing accurate and updated account information, including, but not limited to location, addresses, directions, telephone numbers and names for a call list so that someone will always be available in the event of an alarm signal. Upon CWS receiving a 30-day notice of cancellation, a representative will need to access the Premises for deprogramming and other actions related to terminating services. Client hereby authorizes CWS or designated representative to enter upon the Premises to perform such actions. Client acknowledges that Client will continually be charged a monitoring fee until CWS is allowed access to the Premises. If the Premise is sold, Client shall remain responsible for all monitoring fees until CWS is allowed access to the Premises.
5. Client acknowledges that effective maintenance of monitoring equipment requires Client's cooperation, therefore, Client agrees:
 - a. To inspect and maintain the equipment according to established codes and procedures.
 - b. To notify CWS immediately of anything wrong with the equipment.
 - c. To avoid doing anything which might damage the safety equipment or make it difficult to use.
 - d. To be solely responsible for complying with local codes and requirements.
6. Client acknowledges that CWS's responsibilities and liability are limited. In particular, Client understands that:
 - a. Monitoring equipment may be bypassed, misused, or damaged and may not always operate properly for numerous reasons.
 - b. Use of monitoring equipment does not replace the services of fire departments, police departments or emergency medical units.
 - c. CWS is not providing a guard service under this Agreement. CWS has no responsibility to respond to alarms.
 - d. CWS assumes no liability for any damages arising from any delays in the installation or repairs of the system or from any delays in the processing of account information.
 - e. CWS assumes no liability for services or lack of service provided by any sub-contract company.
 - f. Client does hereby for Client, and any parties claiming under Client, release, discharge and hold harmless CWS from and against all hazards including those covered and not covered by Client's insurance and all claims against CWS arising out of such hazards, including any right of subrogation by Client's insurance carrier, are hereby waived by Client, and Client shall promptly notify Client's insurance carrier of the same.
 - g. If anyone asks CWS to pay for ANY harm such as business or personal loss, theft of property or money, property damage, personal injury or death connected with the installation, maintenance, operation, misoperation or nonoperation of the system, Client will repay CWS:
 - i. any amount which a court orders CWS to pay; and
 - ii. the amount of CWS's reasonable attorney's fees and other loss and costs which CWS has paid in connection with action.
 - h. Even if a court decides that a problem with the equipment, the monitoring service or any other improper or careless activity by CWS, caused or allowed any harm such as business or personal loss, theft of property or money, property damage, personal injury or death to Client or to others, CWS will owe Client only six (6) times the monthly monitoring fee paid or \$250. whichever is greater. It is understood that this sum is for liquidated damages and is not

CWS DOES NOT MAKE ANY REPRESENTATION OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SYSTEM OR SERVICE MAY NOT BE COMPROMISED, OR THAT THE SYSTEM OR SERVICES WILL IN ALL CASES PROVIDE THE DETECTION FOR WHICH IT IS INTENDED. CWS IS NOT AN INSURER, AND THE FEES ARE BASED ON VALUE OF SERVICE AND NOT RELATED TO VALUE OF PROPERTY OR RISK.

7. Client releases CWS from any claims of any parties suing through Client's authority or in Client's name, such as Client's insurance company. Client agrees to proactively notify Client's insurance company of this release.
8. Client acknowledges that any organization or company to which CWS is connected to may invoke the provisions of this Agreement against any claim by Client, or any parties suing through Client's authority, due to any failure of such organization. The provisions of this Agreement also apply to any agents, sub-contractors or assigns of CWS.
9. Client understands and acknowledges that CWS, upon 5 days written notice, may immediately cease its services for the
 - a. If CWS is legally prevented from monitoring or servicing the system.
 - b. If Client fails to make any payments to CWS or related third party vendors when due including electric service and telephone service.
 - c. If CWS or other appropriate third party is prevented from making repairs or maintenance on the system.
 - d. If the monitoring service receives too many false alarms from the alarm system. It is understood that the software program in the security system is not owned by Client and the software's rental is included in your monitoring service fee. It is further understood that Client will immediately give CWS access to change programming in the event that this Agreement is terminated.
10. CWS may, at any time, cancel this Agreement at CWS's option if CWS's alarm monitoring center is destroyed or damaged so that it is impractical to continue service or CWS cannot acquire or retain the transmission connections or authorization to transmit signals between the Premises and CWS's alarm monitoring center or the applicable fire or police department or agency.
11. Upon suspension of monitoring service for any reason, Client must immediately disconnect Client's alarm system from sending signals to the central monitoring station or be responsible for all fines, fees or penalties that may be imposed by telephone companies, government agencies, the central monitoring station and/or other parties.
12. CWS has the right to increase the monthly monitoring charge at any time via written notice. If Client gives CWS a written objection to the increase within 30 days of receipt of notice of the increase, and CWS does not waive the increase, then Client may terminate this Agreement effective 30 days after CWS's receipt of Client's written notice of termination.
13. This Agreement may not be assigned by Client except upon prior written consent by CWS.
14. This Agreement constitutes the entire agreement between Client and CWS relating to CWS's providing central station monitoring of Client's security system at the Premises and supersedes any and all prior agreements and representations, written or oral, regarding the subject matter hereof. The parties agree that all past agreements and representations are merged into this writing, and this Agreement sets forth the entire understanding of the parties. Modifications, waivers and approvals required from or given by either party hereto shall be effective only if in writing or signed by such party. In the event that a court of competent and final jurisdiction shall hold any provision of this Agreement to be invalid, the same shall not affect in any respect whatsoever the validity of the remainder of this Agreement. This Agreement may be executed in one or more counterparts. This Agreement may be converted into an electronic media for storage purposes and in the event of any dispute or litigation, a copy of this Agreement produced from any such electronic media may serve as the exclusive original.

Client Signature

CWS Security Watch, LLC

Date

Date



2028 US Hwy 8
St. Croix Falls, WI 54024
www.CWSsecuritywatch.com
Phone: 715-483-0083 Fax: 715-483-9876

Revision: 1.00
Date: 04/19/19

City Of Hudson

Attention: Brian

505 3rd Street
Hudson, WI 54016
St. Croix

Reference: Virtual Keypad - Cloud based Door Access Control

PROPOSAL

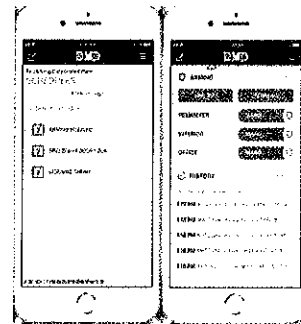
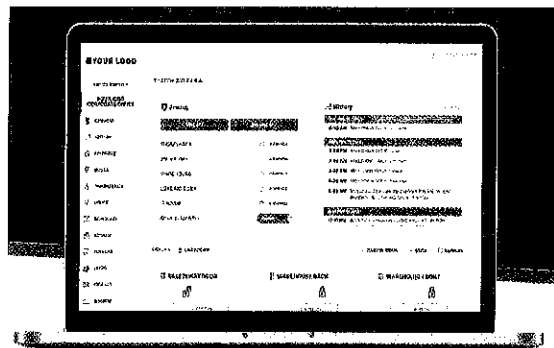
Per your request, we are pleased to present the following proposal associated with the **Virtual Keypad Advanced Door Access Control**.

This Cloud based **Advanced Door Access Control** will be implemented on the following system:

- **1** Control Panel(s)
- **17** Doors / Access Control Points

FEATURES:

- Add, edit or delete schedules.
- Red alarm status
- Faulted zone status with options to bypass or stop.
- Zone status checks and faulted zone indicators
- Real-time door access control including locking and unlocking multiple doors
- Current door status indicators
- Public door lock-down features with a single click.
- User code management including authorizing users to add, delete and modify users and edit codes.
- Review history including alarm events, arm/disarm, Open/Close events, troubles and sensor activity.
- Manage credentials
- Manage holiday schedules whenever or from wherever.
- Virtual Keypad access via the Cloud
- Works with any Internet connected computer using most popular browsers



PRICE	
Annual Price	\$ 672.00
Activation Costs	\$ 25.00
Tax	\$ 38.34
TOTAL ANNUAL COST	\$ 735.34

Client Signature

CWS Security Watch, LLC

Date

Date

Cabling Service Acceptance



City of Hudson

Austin Zett, Account Manager • 651.255.5774 • Austin.Zett@cit-net.com

May 3, 2019

Scope of Work

This Scope of Work (SOW) is issued pursuant to the Master Service Agreement between City of Hudson ("Client") and Computer Integration Technologies, Inc. ("Contractor").

With CITLayerone, CIT proposes to provide the following services and functions. Please note this is an estimate that may change based on additional information provided and timing of purchase.

Below is a list of the doors at Hudson.

- (electrical room standard hollow metal) Sheetrock
- Stairwell room door standard hollow metal w/wiremold
- Server room door standard hollow metal Sheetrock
- Armory door w/glass standard hollow metal
- PD man door 18" thick brick metal hollow frame

Existing:

- Parking garage PD door hollow metal frame w/huge HID reader garage door opener piped
- 4 doors in parking garage w/trans alarm readers standard hollow metal
- Parking lot door large door w/mag lock and old reader. Has REX standard hollow metal
- Lobby door standard hollow metal has old reader
- Lobby interview door has old reader standard hollow metal
- Lobby main interior has surface mount dog ear strike is wired does not want reader wants only on timer standard hollow metal
- Main entry dual glass doors has touch sense crash bars? No REX installed, has old reader
- 1st floor stairway door existing old reader standard hollow metal
- Basement stairway existing old reader standard hollow metal

Extra doors;

Investigations:

- 4 doors w/glass standard hollow metal
- 2 doors (lieutenant & chief) w/glass standard hollow metal

Library:

- Rm 208 standard hollow metal
- South entrance double glass wired need magnets
- North entrance double glass not wired no existing hardware
- Staff workroom door has electric strike no reader standard hollow metal
- Employee east entrance surface mount roller latch no wiring no hardware
- Library director standard hollow metal no wiring no hardware

Estimated Investment

Description	Ext. Price
Truportal Base System	\$ 794.00
Truportal 2-Door Controller	\$ 6,890.00
New Doors	
Electrical Room Door, Reader, Strike, Cabling	\$ 518.00
Stairwell Door, 2nd floor, Raceway, Surface Mount Strike, Reader, Cabling	\$ 654.00
Server Room Door, Reader, Strike, Cabling	\$ 518.00
Armory Room Door w/glass, Reader, Strike, Cabling	\$ 568.00
Investigations Door w/glass, Reader, Strike, Cabling	\$ 518.00
Investigations Door w/glass, Reader, Strike, Cabling	\$ 518.00
Investigations Door w/glass, Reader, Strike, Cabling	\$ 518.00
Investigations Door w/glass, Reader, Strike, Cabling	\$ 518.00
Lieutenant Door w/glass, Reader, Strike, Cabling	\$ 518.00
Chief Door w/glass, Reader, Strike Cabling	\$ 518.00
Parking Garage Service Door, Surface Mount Strike, Reader, Cabling	\$ 604.00
New Doors Subtotal	\$ 5,970.00
Library	
Room 208 Door, Reader, Strike, Cabling	\$ 518.00
Staff Workroom Door, Reader, Strike, Cabling	\$ 518.00
Library Director Door, Reader, Strike, Cabling	\$ 518.00
East Employee Exterior Door, Raceway, Surface Mount Strike, Reader, Cabling	\$ 754.00
South Double Glass Exterior Doors, Magnetic Hardware & Code Egress Req's	\$ 1,164.00
North Double Glass Vestibule Doors, Magnetic Hardware & Code Egress Req's	\$ 1,164.00
Library Subtotal	\$ 4,636.00
Existing Doors	
Automatic Garage Door, Exterior Existing Oversized Reader, Convert	\$ 200.00
Elevator Lobby Door 1, Basement, Reader, Convert	\$ 300.00
Elevator Lobby Door 2, Basement, Reader, Convert	\$ 300.00
Elevator Lobby Door 3, Basement, Reader, Convert	\$ 300.00
Elevator Lobby Door 4, Basement, Reader, Convert	\$ 300.00
East Parking Door, Reader, Convert	\$ 300.00
Lobby Door, Interior, Reader, Convert	\$ 300.00
Lobby Main Door, TIMER ONLY, Convert	\$ 200.00
Main Entry Exterior Double Glass, Existing Hardware Installed, Convert	\$ 200.00
1st floor Stairway Door, Convert	\$ 200.00
Basement Stairway Door, Convert	\$ 200.00
Existing Doors Subtotal	\$ 2,800.00
CABLING TOTAL	\$21,090.00

This is NOT a fixed bid. The project will be billed on a time and materials basis. We will work closely with you and give you as much advance notice as possible if the project is likely to exceed this estimate.

Responsibilities and Assumptions

The following general assumptions have been made in the development of our work plan and are directly associated with our agreement. Please verify accuracy of pricing by carefully reviewing the following assumptions:

- City of Hudson will allow appropriate CIT staff access to all information, areas and equipment needed to ensure a successful completion of the proposed project.
- City of Hudson will be responsible for designating a primary contact that will be available to work with CIT staff members and will be a resource during the organization for this project.
- CIT will not be held responsible for delays in the time table due to the unavailability of information or resources from City of Hudson sources.

Billing Rates, Retainers, Hours and Mileage

- After-hours and Saturdays are billed at time-and-a-half rates.
- Emergency services, Sunday and Holiday hours are billed at double-time rates.
- Immediate dispatch fee is \$400, in addition to applicable hourly rates.
- Regular business hours are Monday through Friday from 7a.m. to 3:30 p.m.

Proposal Terms & Acceptance

Proposals are valid for 30 days from the date stipulated on the document. If acceptance is not received by the required date, CIT reserves the right to withdraw from this agreement. A signed acceptance will allow CIT to place orders, schedule resources and deployment of your project. Sales tax and shipping is not included in this estimate and will be applied to all applicable items at the time of order processing.

An Engagement Change Order will be the vehicle for communicating change at any stage prior to final acceptance. The request must describe the change; the rationale for the change and the impact the change will have on the project. City of Hudson will review the proposed change and approve or reject it. CIT will specify any charges associated with the request. Any change request must be signed by both parties to authorize implementation. The undersigned has reviewed this Project for City of Hudson and agrees with the project's scope, estimated investment and description of the deliverables.

The undersigned understands and will support the responsibilities described herein for their organization and has read and accepted the Managed Service Schedule to the MSA and Appendixes.

Authorized Signature: _____

Date: _____

CIT: _____

Date: _____

CIT: _____

Date: _____

© 2018 It is agreed that all information contained in this proposal, which is being supplied to you, is the proprietary information of Computer Integration Technologies, Inc., and shall be held to be confidential and will not be disclosed to any other party.